



REPUBLIC OF THE PHILIPPINES
CITY OF SAN JOSE DEL MONTE, BULACAN
BUSINESS PERMITS & LICENSING OFFICE

**APPLICATION FOR BUSINESS PERMIT & LICENSE
FOR PARTNERSHIP & CORPORATION**

MODE OF PAYMENT	STATUS	MISSION ORDER NO. _____			DATE
<input type="checkbox"/> Annually <input type="checkbox"/> Bi-Annually <input type="checkbox"/> Quarterly	<input type="checkbox"/> New <input type="checkbox"/> Renewal				(MM/DD/YY)
ACCOUNT NUMBER: _____					

Pursuant to provisions of Sec. 117 of the 2012 San Jose del Monte City Revenue Code, Tax Ordinance No. C-011. I have the honor to apply for a business permit to operate my business and hereby submits the following:

BUSINESS NAME / TRADE NAME				
TAXPAYER'S NAME <small>(Print Name of Partnership/ Corporation)</small>		last name	first name	middle name
PRESIDENT			TREASURER	
BUSINESS LOCATION <small>(Indicate exact address)</small>	if within a bldg... specify stall, room, floor number		Street No.	street name
PROPERTY INDEX NO.			LOT AND BLOCK NO.	
AUTHORIZED REPRESENTATIVE <small>(Name of Business Firm Official Signatory)</small>			POSITION <small>Official Capacity</small>	
HOME ADDRESS OF REPRESENTATIVE	Street No.	Street Name	Barangay	City/Min.
SEC REGISTRATION NUMBER			DATE ISSUED	
TAXPAYER'S IDENTIFICATION NUMBER (TIN)				
TELEPHONE NUMBER			EMAIL ADDRESS	
IF EMPLOYER, EMPLOYER'S SOCIAL SECURITY NUMBER (SSS)			NO. OF EMPLOYEES	
IF BUSINESS ESTABLISHMENT IS RENTED	SINCE WHEN		IS THE BUSINESS USING A SIGN BOARD	[]
	MONTHLY RENTAL			Yes
	FROM WHOM		AREA OF SIGNBOARD	No
	ADDRESS		IS THE BUSINESS USING A DELIVERY VAN	
		MAKE OF VEHICLE		PLATE #
IF YOU HAVE OTHER EXISTING BUSINESS PERMIT / LICENSE	EXISTING KIND OF BUSINESS		MAYOR'S PERMIT NO.	BUSINESS LOCATION
KIND OR NATURE OF BUSINESS/ACTIVITY APPLIED <small>(Indicate if Business is Additional or Principal & Specify Exact Nature)</small>	UNIT <small>(NO./QTY)</small>	AREA <small>(SQ. MTS.)</small>	CAPITALIZATION <small>(for new business)</small>	GROSS SALES/RECEIPTS <small>(for renewal)</small>
			P	
TOTALS			P	

Should the BPLO discovers / finds any falsehood (s) and/or misrepresentation(s) in this application . I/We agree to the immediate cancellation of the business permit & license and or closure of the establishment without notice and hearing and shall not file any case of whatever kind to question the closure establishment and / or withdrawal / cancellation of the permit license. Should I, We violate any of the undertakings and/or commitments, I/We agree to pay a surcharge of twenty-five percent (25%) of the amount due and an interest of two percent (2%) per month of the unpaid taxes including surcharges until such amount is fully paid.

THIS APPLICATION AND/OR BPLO PERMIT/LICENSE DOES NOT EXEMPT APPLICANT/PERMITTEE FROM COMPLYING WITH THE REQUIREMENTS AND OR SECURING THE PERMITS/LICENSES BY OTHER AGENCIES/AUTHORITIES REQUIRED BY EXISTING LAWS/ORDINANCES/RULES AND REGULATIONS AND HEREBY UNDERTAKE TO COMPLY THEREOF

I have read this form, understood its contents and hereby affix my signature to the processing of my personal data. I understood that my consent does not preclude the existence of other criteria for lawful processing of personal data and does not waive any of my rights under the Data Privacy Act of 2012 and other applicable laws.

IN WITNESS WHEREOF, I/WE set my/our hand/s this ____ day of _____, _____ at _____.

DOCUMENTS CHECKED / VERIFIED: (To be filled up by the Personnel)	
REMARKS :	SIGNATURE OVER PRINTED NAME OF APPLICANT(S)
Signature over printed name	SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____
ASSESSED BY: (To be filled up by the BPLO Personnel)	ACTION TAKEN/REMARKS:
REMARKS:	CHIEF OF OFFICE BUSINESS PERMIT AND LICENSING OFFICE
Signature	